

**COLLEGE FACILITIES AND  
MASTER PLAN COUNCIL**

*MINUTES*

March 26, 2004

The regular meeting of the College Facilities and Master Plan Council was held on Friday, March 26, 2004 at 2:00 p.m. in F106.

**Members Present:** Cristina Chiriboga, Marsha Fralick, Carol Lloyd, Eric Preibisius, Arleen Satele, Pat Setzer, David Suter, Tom Webb, and Madelaine Wolfe

**Members Absent:** David Agosto, Ray Contreras, Jim Custeau, Pat Garity, Brad Monroe, and Bill Stanford

Council received the Cuyamaca College Project Summary sheet dated 3/26/04. Mr. Webb provided a progress on each project.

General Facilities Update – Projects & Timelines -Webb

Council received the IPP for the Library addition, the IPP will be submitted to the Governing Board in April and to DSA by the end of May. A user-group meeting will be coordinated with the LRC staff.

Next State IPP – LRC Expansion – Webb/Satele

Mr. Suter distributed a draft of the proposed relocation areas during Sci/Tech Mall construction. Issues to be resolved:

- Fleet vehicle and storage area for automotive
- Housing of R-407 and R-408

Relocation Plans - Suter

Meeting scheduled Wednesday to review four stone types. Stones were on display. It was the consensus to recommend the Kazana as the accent to the building

Stone Selection – Sci/Tech

Meeting adjourned at 3:25 p.m.

Adjournment



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February 27, 2004

The regular meeting of the College Facilities and Master Plan Council was held on Friday, February 27, 2004 at 2:00 p.m. in F106.

**Members Present:** Cristina Chiriboga, Jim Custeau, Marsha Fralick, Eric Preibisius, Arleen Satele, Pat Setzer, Bill Stanford, David Suter, Tom Webb, and Madelaine Wolfe

**Members Absent:** David Agosto, Ray Contreras, Pat Garity, Carol Lloyd, Brad Monroe, and Dale Switzer

Council viewed a color presentation of the Sci/Tech Mall. Tile selection has not yet been made, but samples were on display. The presentation detailed the following:

- Exterior design
- Floor plan
- Alternative tile designs

Mr. Webb provided an update on the college projects utilizing the Cuyamaca College Project Summary Sheet.

Meeting adjourned at 2:38 p.m.

Sci/Tech Mall – Tile  
Presentation

Gafcon Progress  
Update

Adjournment

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April 23, 2004

The regular meeting of the College Facilities and Master Plan Council was held on Friday, April 23, 2004 at 2:00 p.m. in F106.

**Members Present:** Geraldine Perri, David Agosto, Cristina Chiriboga, Carol Lloyd, Eric Preibisius, Arleen Satele, David Suter, Tom Webb, and Madelaine Wolfe

**Members Absent:** Ray Contreras, Jim Custeau, Marsha Fralick, Pat Garity, Brad Monroe, Pat Setzer, and Bill Stanford

Vice President Chiriboga distributed a grid of the secondary effects of Science and Technology Mall recommendations. The list had previously been reviewed and endorsed by the Instructional Council. Dr. Wolfe provided a review of the secondary effects.

Facilities  
Secondary Effects

Previous questions from the LRC user groups have been addressed by Jim Spencer. Place holders for dollars have been set. Mr. Spencer will provide a new IPP with the correct square footage of 3,000. State deadline has been extended as a result of technology challenges at the state level. The IPP will go to the Governing Board in May.

IPP – LRC

Mr. Webb distributed copies of the Cuyamaca College: Project Summary Sheet dated 4/23/04, and provided a status report for each project listed. In addition, it was noted that temporary trailers can be ordered through Tustin Unified without separate bids for each trailer.

Update – Master  
Plan Projects

Mr. Suter reviewed the relocation plans during construction. Relocations are anticipated to start on the first week of June with Automotive and O.H.

Relocation Plans

- D104, 106 & 107 will be the new bookstore – will require advanced college-wide communication
- Four temporary classrooms will be located in the lot across from P.E.
- 60 vehicle automotive storage – parking lot two by the CDC
- Food services – outside the B Building and C building in a trailer
- ASCC trailer located behind the One-Stop Center

There is a proposal for a coffee cart to be located next to the LRC. Dean Satele and Vice President Agosto to develop a business plan.

Meeting adjourned at 3:07 p.m.

Adjournment



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May 28, 2004

The regular meeting of the College Facilities and Master Plan Council was held on Friday, May 28, 2004 at 2:00 p.m. in F106.

**Members Present:** Geraldine Perri, Cristina Chiriboga, Jim Custeau, Eric Preibisius, Arleen Satele, Pat Setzer, David Suter, Tom Webb, and Madelaine Wolfe

**Members Absent:** David Agosto, Ray Contreras, Marsha Fralick, Pat Garity, Carol Lloyd, Brad Monroe, and Bill Stanford

**Guest Present:** Sal Espiritu in for Ray Contreras

College Facilities and Master Plan Council received copies of the Cuyamaca College project summary sheet dated 5/28/04. Mr. Webb provided an update on each project listed.

- The revised footprint for the student center was explained. The rationale for the new footprint is that it provides more visual area and ties the "N" building in with the remainder of the campus. Concerns were expressed with regard to grand lawn encroachment. Mr. Custeau suggested staking and taping the area so that the council will be able to visualize the scope of the building. Mr. Suter will e-mail the conceptual footprint to council members.

Mr. Suter provided info on Summer Projects:

- Energy Conservation
- Building Water Valves
- New Parking Lot
- Auto Tech Remodel
- Building "O" improvements
- Getting ready for Science and Technology Mall construction - Five new trailers will arrive in late July
- Upgrades to One Stop Center HVAC
- Fire escape enhancements – clearing dry brush from slopes above the access road.

Meeting adjourned at 3:09 p.m.

Facilities Update

Summer Projects

Adjournment

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September 24, 2004

The regular meeting of the College Facilities and Master Plan Council was held on Friday, September 24, 2004 at 2:00 p.m. in F106.

**Members Present:** Geraldine Perri, Cristina Chiriboga, Jim Custeau, Jan Ford, Carol Lloyd, Lyn Neylon, Eric Preibisius, Arleen Satele, David Suter, Tom Webb and Madelaine Wolfe

**Members Absent:** Ray Contreras, Marsha Fralick, Brad Monroe, Bill Stanford and Jim Wales

Prop R funding plan was passed at the Governing Board meeting on 9/21/04. Council received copies of the Cuyamaca – Summary of Proposed Proposition R Funding Plan. Dr. Perri provided an update on the Environmental Impact Report (EIR).

Prop R Funding Plan

Mr. Webb gave a Power Point presentation Summary of the Capital Projects the following major projects:

Facilities Update (Attached)

- o One Stop Parking Lot
- o Automotive Technology Complex
- o Science and Technology Mall – communication that the building is labs and not classrooms.
- o Communication Arts Building
- o Student Center
- o BUS/CIS Building
- o Secondary effects
- o Small projects
- o Construction tips

Council also received the Project Summary sheet dated 9/24/04.

A new coffee cart will open adjacent to the LRC.

Announcement

Meeting adjourned at 3:04 p.m.

Adjournment

**COLLEGE FACILITIES AND  
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October 22, 2004

The regular meeting of the College Facilities and Master Plan Council was held on Friday, October 22, 2004 at 2:00 p.m. in F106.

**Members Present:** Geraldine Perri, Cristina Chiriboga, Jan Ford, Carol Lloyd, Brad Monroe, Lyn Neylon, Eric Preibisius, Erik Reuter, Arleen Satele, David Suter, and Jim Wales

**Members Absent:** Ray Contreras, Jim Custeau, Marsha Fralick, Bill Stanford and Madelaine Wolfe

**Guests Present:** Joe Minner

Erik Reuter was introduced to the Council and gave a brief background on his professional experience and his role as Cuyamaca's Project Manager.

Introductions

Dr. Perri distributed copies of Jim Austin's memo dated 10/11/04 regarding the process for Proposition R updates. The memo contained four options for the annual review process. Dean Satele distributed a synopsis grid of the proposed options and Dr. Perri reviewed the implications of each option. Council was asked to review the options and provide input as to which option would be for Cuyamaca. Initial comments...

Prop R Funding  
Plan & Annual  
Review Options

- Option B: Advance notice and consultation prior to the 3/14 plan presentation is a concern.
- Option C: Requires communication to faculty prior to summer break.

Council received the project summary sheet dated 10/22/04 - Mr. Reuter reviewed the items on the list. Dr. Perri asked Council to review the schedule - individual concerns were addressed. Mr. Suter reviewed copies of the GCCCD Prop R Secondary Effects ASCC Trailer Relocation schedule. Alternative for parking areas will be identified to compensate for areas that will no longer be available during trailer relocation. Timelines for bookstore relocation were reviewed; adjunct faculty will be informed via hard copy of the timelines. New maps and signage will be widely disseminated to minimize confusion.

Facilities Update

Dr. Chiriboga distributed a list of room allocations by room number for the spring 2005 schedule. She indicated that Instructional Council reviews the room allocations and makes the necessary adjustments to the list. A statement will be made that the new buildings will be labs and will not provide additional classrooms campuswide.

Room Allocations

Meeting adjourned at 3:05 p.m.

Adjournment

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November 19, 2004

The regular meeting of the College Facilities and Master Plan Council was and held on Friday, November 19, 2004 at 2:00 p.m. in F106 and was chaired by Arlene Satele.

**Members Present:** Jim Custeau, Carol Lloyd, Lyn Neylon, Erik Reuter, Bill Stanford, David Suter, and Jim Wales

**Members Absent:** Geraldine Perri, Cristina Chiriboga, Ray Contreras, Jan Ford, Marsha Fralick, Brad Monroe, Eric Preibisius, and Madelaine Wolfe

**Guest Present:** Joe Minner

Today enrollment is up 23 percent – Council was provided the latest spring 2005 comparative enrollment figures.

Deferred until next meeting.

Mr. Reuter distributed and reviewed the Gafcon Cuyamaca College Project Summary Sheet dated 11/19/04. He explained the difference between Project and Construction Budgets

- Construction Budget = stick and bricks
- Project Budget = includes all soft costs

Dean Satele indicated that Joe Mack, Gafon, will be joining the various project teams. He is responsible for the detail of interior supplies and material needed for the rooms in each building.

Lyn Neylon requested TV/VCR set-ups for the new trailer classrooms.

Dean Satele distributed the current funding plan process – Option C was adopted. The plan will be finalized at the December Extended Cabinet meeting, after which the final version will be distributed.

Mr. Suter indicated that the coffee cart was moved from the LRC to just outside the C building. Sales have doubled as a result. A map indicating the new location was distributed. The grand opening will be held on 12/20 from 10:00 am – 1:00 pm. Coupons were distributed to staff and faculty.

Dean Satele stated that gates at the opening of the campus on Cuyamaca Drive west will be installed to cut down on campus thefts when the campus is closed.

Meeting adjourned at 2:42 p.m.

Mail Decentralization
Capital Projects Update
Prop R Funding Schedule (Option C)
Coffee Cart
Announcement
Adjournment





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December 17, 2004

The regular meeting of the College Facilities and Master Plan Council was and held on Friday, December 17, 2004 at 2:00 p.m. in F106 and was chaired by Arlene Satele.

**Members Present:** Geraldine Perri, Jan Ford, Carol Lloyd, Lyn Neylon, Eric Preibisius, Erik Reuter, David Suter, Jim Wales, and Madelaine Wolfe

**Members Absent:** Cristina Chiriboga, Ray Contreras, Jim Custeau, Marsha Fralick, Brad Monroe, and Bill Stanford

Dean Satele stated that a study for alternative means to distribute mail to the new buildings is being researched. This item is footnoted as part of each buildings design. Dean Satele to keep Council abreast of new developments.	Mail Decentralization
Dr. Perri provided a brief update on the Prop R review process which is designed to determine if each college needs to shift funding on an annual basis within the Prop R allocation. Dr. Perri distributed the memorandum from Vice Chancellor Austin entitled "Process for Yearly Update of the Proposition R funding Plan – Final Draft".	Proposition R Review Process
Dean Satele will distribute the updated GCCCD Proposition R cash-flow projected bond issue timing electronically.	Proposition R Funding Plan
Mr. Reuter distributed the Gafcon Project Summary dated 12/14/04. Each project listed was reviewed and discussed.	Facilities Update
Ms. Lloyd announced that effective January 1 <sup>st</sup> , 2005, cell phone numbers will be available to solicitors unless cell numbers are registered with the do-not call web site at do-not-call.com.	Announcement - Lloyd
Mr. Suter, using an aerial photo, described the new relocation area for the Coyote's Den. Council discussed the pros/cons of the location, gaining faculty parking spaces, traffic flow, and student safety. Dr. Perri indicated that DSA did not approve the previous location. Coffee cart services should be expanded to better serve the upper campus. Vice President Wales to brief ASCC and forward their recommendations to Mr. Suter.	Coyote's Den Relocation
Council received the Cuyamaca College 2005-2006 list of scheduled maintenance projects. The first two projects are awaiting state funding. Projects three through 24 can be re-prioritized if needed for next year.	Scheduled Maintenance

Dean Wolfe announced that the P Building will be re-named the K building as part of the campus signage system.

Meeting adjourned at 2:25 p.m.

Adjournment